

ACTIVE PCP

**Pre-Commercial Procurement
of Innovative Personal Protective
Equipment for First Responders**

ANNEX 1

Checklist of documents and actions

Project

Acronym	ACTIVE PCP
Title	Pre-Commercial ProCurement of Innovative Personal Protective Equipment for First REsponders
Coordinator	SYNYO GmbH
Reference	101226110
Type	Pre-commercial procurement (PCP)
Programme	HORIZON EUROPE
Topic	CL3-2024-SSRI-01-01
Start	01.11.2025
Duration	36 months
Website	www.activepcp.eu

Consortium	SYNYO GMBH (SYNYO), Austria KENTRO MELETON ASFALEIAS (KEMEA), Greece CORVERS GREECE MONOPROSOPI I.K.E. (CORVERS), Greece (AE) CORVERS PROCUREMENT SERVICES BV (CPS), The Netherlands (AE) CORVERS IBERIA SL (CI), Spain HELLENIC POLICE (HP), Greece PRIESGAISRINES APSAUGOS IR GELBEJIMO DEPARTAMENTAS PRIE VIDAUS REIKALU MINISTERIJOS (PAGD), Lithuania CENTRUM NAUKOWO-BADAWCZE OCHRONY PRZECIWPOZAROWEJ IM. JOZEFA TULISZKOWSKIEGO - PANSTWOWY INSTYTUT BADAWCZY (CNBOP), Poland PYROSVESTIKI YPIRESIA KYPROU*FIRE SERVICE OF CYPRUS (FSC), Cyprus (AE) TREASURY OF THE REPUBLIC OF CYPRUS (TRC), Cyprus
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Checklist of Tender Documents and Actions

See below a checklist of tender documents and actions to be taken by a Tenderer.

ENVELOPE	TD	Action to be taken by tenderer	Mandatory submission
Cover Letter	TD 2: Cover Letter	To be filled in, signed and sent to the LP by the Tenderer.	YES
ENVELOPE B	TD 3: Technical Offer	To be filled in and sent to the LP by the Tenderer.	YES
ENVELOPE C	TD 4: Financial Offer and Cost Breakdown	To be filled in and sent to the LP by the Tenderer.	YES
ENVELOPE A	TD 5: ESPD	To be filled in and sent to the LP by the Tenderer.	YES
ENVELOPE A	TD 6: Subcontracting Statement	To be filled in and sent to the LP by the Tenderer.	YES (ONLY IF THE TENDERER HAS SUBCONTRACTORS)

Attention:

Tenderers that do not submit the mandatory documents will be excluded.

Should there be a missing document, the Lead Procurer has the right to ask for the missing information. If the Contractor does not submit the necessary information within five (5) days from the written request of the Lead Procurer, it will lead to automatic exclusion.

Should there be any doubt as to any of these documents, Tenderers may be requested to provide additional information. If the Contractor does not submit the necessary information within five (5) days from the written request of the Lead Procurer, it will lead to automatic exclusion.